DN-468

## DEPUTIES\* MEETING

Friday, 17 February 1956

PRESENT: Mr. Dulles, Gen. Cabell, Col. White, Messrs. Helms, Kirkpatrick, Roosevelt, Bissell, Sheldon, Gen. Truscott,

Mr. Dulles:			
		5	5X1

Mr. Helms:

Reported that he had fully discussed at his staff meeting yesterday the Director s desire to reduce cable traffic and as a result it had been decided that Training would run a oneday course on the technical aspects of drafting messages. This course will be attended by those DD/P officers most concerned with writing cables. In this connection Mr. Helms asked Col. White the status of reinstituting the fast pouch service and Col. White undertook to check with General Cabell 25X1 pointed out that actually revival of this service to 25X1 would not save any appreciable amount of money since we use lines leased by the military for which CIA is not charged. Mr. Kirkpatrick remarked that it was not so much a saving of money involved but rather the terrific load now being carried by Commo which has, in fact, reached the saturation point even though this Division is doing a superior job. The Director agreed with this and noted his intention of visiting

25X1

25X1

Commo at his earliest opportunity.

## Col. White:

a. Reported he had looked into the Director's suggestion that employees occupying assigned parking spaces contribute to a central fund which would be used to assist other employees who have to pay for parking and had found for technical reasons such money collected would have to be turned over to the Treasury Department. Col. White also said there was not much chance for the formation of a parking association to rent lots since none are available, particularly in the Potomac Park area. It was agreed that DD/S would continue to assign parking spaces to offices and leave the responsibility for further assignment to the offices concerned.

b. Reported the Director of Training has advised him that a number of our people are being invited to make speeches and invariably turned to Training for advice, in addition to clearing with Security. He suggested that the Office of Training be designated as a focal point for such invitations in order that it might be in a better position to keep tab on who is speaking where and on what subject and also which employees are qualified to speak on various subjects. Mr. Kirkpatrick noted that his paper on the conduct of briefings is about completed and recommended that Col. White's suggestion be combined with it. The Director approved and asked DD/S and the IG to work this out.

25X1